



G.T.N. ARTS COLLEGE (Autonomous)

(Affiliated to Madurai Kamaraj University) || (Re-Accredited by NAAC with 'A++' Grade (Cycle 2))

Old Karur Road, Dindigul – 624 005, Tamil Nadu, India

Phone: 93600 08942, Fax: 0451-2428687

COE Office Email: coe@gtnartscollege.ac.in

College Website: www.gtnartscollege.ac.in

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref: GTNCOE/cir/08-2026/03

Date: 17.08.2026

CIRCULAR

The registration for the End Semester Examinations – November 2026 for Private Candidates is open now. The application form can be downloaded from our college website under the “**Examination → Circular tab.**”

The Heads of the Departments are asked to share this information to their passed-out students.

The students are instructed to read the guidelines printed in the back side of the application form and strictly follow it.

The last date for the submission of the filled-in application at **CoE office** is **07.09.2026 (Monday)**.

Only Registered Candidates will be permitted to write the End Semester Examinations – November 2026. The applications received after last date of submission will be summarily rejected.

For any queries regarding the arrears in their courses, concern student may come to Office of the CoE in person during all working days prior to the last date of submission of the application.

CONTROLLER OF EXAMINATIONS

(Dr. T. SRINIVASAN)



PRINCIPAL

(Dr. P. RAVICHANDRAN)

Circular to: All HoDs

Copy to:

- i) Vice Principal (Aided)
- ii) Academic Director and Vice Principal (SSP)
- iii) Office
- iv) File

Submitted to Secretary and Correspondent



G.T.N. ARTS COLLEGE (Autonomous)

(Affiliated to Madurai Kamaraj University) || (Re-Accredited by NAAC with 'A++' Grade (Cycle 2))

Old Karur Road, Dindigul – 624 005, Tamil Nadu, India

Phone: 93600 08942, Fax: 0451-2428687

COE Office Email: coe@gtnartscollege.ac.in

College Website: www.gtnartscollege.ac.in

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref: GTNCOE/cir/08-2026/04

Date: 17.08.2026

CIRCULAR

It is to inform that the Repeat Course (RC) student is applying for Private Candidate Exam Registration, the candidate will be permitted to apply for ODD semester RC only. For EVEN semester RC, they will be permitted during EVEN semester only.

The Heads of the Departments are asked to instruct their RC students to submit their Registration form after the due permission from the principal with a formal letter forwarded by the HoD. They are also pay the tuition fee for the current semester.

The last date for the submission of the filled-in application at CoE office is **07.09.2026 (Monday)**.

The Registered Candidates alone will be permitted to write the End Semester Examinations – November 2026. The applications received after last date of submission will be summarily rejected.

CONTROLLER OF EXAMINATIONS

(Dr. T. SRINIVASAN)



PRINCIPAL

(Dr. P. RAVICHANDRAN)

Circular to: All HoDs

Copy to:

- Vice Principal (Aided)
- Academic Director and Vice Principal (SSP)
- Office
- File

Submitted to Secretary and Correspondent



Last Date for Submission: 07.09.2026

G. T. N. ARTS COLLEGE (Autonomous)

(Affiliated to Madurai Kamaraj University) || (Accredited by NAAC with 'A++' Grade)
Old Karur Road, Dindigul – 624 005, Tamil Nadu, India.

OFFICE OF THE CONTROLLER OF EXAMINATIONS

PRIVATE CANDIDATE – EXAMINATION REGISTRATION FORM – NOVEMBER - 2026

Name of the Student : (in English)	Name of the Student : (in Tamil)
Name of the Father : (in English)	Name of the Father : (in Tamil)
Register No. :	Contact No. :
Degree, Branch & Section :	Batch :
Month & Year of Last Appearance :	UMIS No :

S. No	Semester	Name of the Course	Course Code	Amount
Registration & Mark Statement Fees				Rs. 300.00
Transaction ID & date if paid online :			Total Rs.	

DECLARATION BY THE STUDENT

I have clearly read the rules and regulations regarding the registration of private candidates for End Semester examinations printed overleaf and agreed to be governed by the same.

Signature of the
Candidate with date

Signature of the
HoD with Date

Signature of the
Controller of Examinations

Signature of the
Principal

GUIDELINES FOR PRIVATE CANDIDATES TO REGISTER FOR END SEMESTER EXAMINATIONS

The Private Candidates registering for the End Semester Examinations are advised to go through these rules and regulations before they apply

1. The term 'Private Candidate' means that a student who has completed her/his programme and appearing to the End Semester Examinations for any course after his/her period of study due to arrear or Re-Semester (RS) / Re-Course (RC).
2. For RS and arrear, the candidate can appear for any examinations in any semester for theory courses whereas practical courses can be appeared on the corresponding semester only.
3. The students who appear for the End Semester Examinations as private candidate due to Re-Course must appear for the corresponding semester like odd semester courses in odd semester and even semester course in even semester.
4. Application for the Registration for End Semester Examinations by private candidates has to reach CoE Office within **15 working days** from the date of issue of the circular.
5. The application is to be filled by the candidate in his/her own hand-writing and not by any one else on his/her behalf. **All the fields must be filled correctly.** Incomplete applications will be rejected. The xerox copy of the HSC Mark Sheet (For UG) / UG Degree (For PG) must also be attached.
6. Entries made by the candidate are to be verified and duly signed by the HOD.
7. Prescribed fees for appearing as Private Candidate for End Semester Examinations are as follows.

Under Graduate

Registration Fee	: Rs. 120 /-
Mark Statement	: Rs. 180 /-
Mark Statement (VAC)	: Rs. 140 /-
Theory	: Rs. 125/course
French Language	: Rs. 600/course
Practical (3 Hours)	: Rs. 200/course
Practical (6 Hours)	: Rs. 250/course

Post Graduate

Registration Fee	: Rs. 120 /-
Mark Statement	: Rs. 180 /-
Theory	: Rs. 200/course
	-
	-
Practical (3 Hours)	: Rs. 275/course
Practical (6 Hours)	: Rs. 350/course

8. The fee should be paid at the CoE office by Cash or through Online. The fee once paid will not be refunded. If the payment is made online, transaction ID and Date must be clearly written in the application form and the copy of the payment data should be attached with the application. Otherwise, the application will be rejected without any notice.

Online Payment Details:

Name of the A/C holder : GTN Arts College Autonomous Examination Fee
Name & Branch of the Bank : Axis Bank, MVM Nagar
Account No. : 920010032259371
IFSC Code : UTIB0003963

9. **The Application Form must be submitted to the CoE office only.**
10. The End Semester Examinations for the private candidates will be conducted along with regular students. Same time-table for Regular students is applicable to Private Candidates. The time table for the End Semester Examinations will be published in the College Website only. In this respect, no direct correspondence will be made to the candidates. The candidates are advised to check the college website regularly. Alternatively, the candidates can get the update from their parent department as well.